ALPHABETICAL LISTING

ADMINISTRATION (Simcoe Hall)	1 (D-2)
ALUMNI HOUSE	S1 (C-1)
ANNESLEY HALL	73 (A-4)
ARCHITECTURE	4D (E-1)
ARCHIVES-CANADIANA	19 (D-3)
ARENA AND STADIUM	60 (A-3)
BALDWIN HOUSE	S (E-2)
BANTING INSTITUTE	16 (E-4)
BENSON BUILDING	52 (C-1)
C. H. BEST INSTITUTE	17 (E-4)
BIOLOGY	14 (E-3)
BOTANY	1B (E-4)
BRENNAN HALL	90 (B-5)
BURWASH HALL	B2 (B-4)
CARR HALL (ST. MICHAEL'S)	B5 (C-5)
COMPUTATION CENTRE	B (E-2)
CONNAUGHT LABS (Spadine)	44 (D-1)
CONVOCATION HALL	2 (D-2)
DEVONSHIRE HOUSE	56 (B-3)
DIVISION OF UNIVERSITY EXTENSION	67 (B-4)
EDWARD JOHNSON BLDG.	65 (B-3)
ELMSLEY HALL	BB (B-5)
EMMANUEL COLLEGE	70 (B-4)
FORESTRY	4 (D-2)
F.R.O.S.	47 (D-1)
GALBRAITH BUILDING	7 (E-2)
GEOPHYSICS	3 (D-2)
GERALD LARKIN BLDG.	5B (B-3)
GRADUATE STUDIES	34 (D-2)
HART HOUSE	23 (C-3)
HEALTH SERVICES	31 (C-2)
HOUSEHOLD SCIENCE	64 (A-4)
HOWARD FERGUSON HALL	26 (C-2)
HYGIENE	15 (E-3)
KNOX COLLEGE	36 (D-2)
LASH MILLER BUILDING	33 (D-2)
LAW FACULTY	66 (B-3)
LIBRARY	20 (D-3)
LIBRARY SCHOOL	S3 (A-1)
LORETTO COLLEGE	B9 (B-5)
MARGARET ADDISON HALL	74 (A-4)
McLENNAN LABORATORIES	B (E-2)
MECHANICAL	11 (E-3)
MEDIAEVAL STUDIES	B7 (B-4)
MEDICAL AND ANATOMY	13 (D-3)
MILITARY STUDIES	S4 (A-2)
MINING AND MILL	1D (E-3)
NURSING	3B (D-2)
OLD OBSERVATORY	22 (C-3)
ONT. COLLEGE OF EDUCATION	53 (A-1)
PRESS OFFICES, BOOK STORE	3S (D-2)
ROYAL ONTARIO MUSEUM	63 (A-3)
ST. HILDA'S COLLEGE	59 (B-2)
ST. JOSEPH'S COLLEGE	94 (C-5)
SIDNEY SMITH HALL	32 (C-2)
SIMCOE HALL	1 (D-2)
SIR DAN'L WILSON RESIDENCE	26 (C-2)
SOCIAL WORK	61 (A-3)
SOLDIERS' TOWER	23 (C-3)
S.P.S. BUILDING	12 (E-3)

STEPHENSON HOUSE	79 (B-5)	VICTORIA LIBRARY	B4 (B-4)	47 WILLCOCKS STREET	46 (D-1)
TEEFY HALL	B6 (C-4)	VIC. EMMANUEL RES.	B3 (B-5)	WORLD UNIVERSITY SERVICE	S0 (C-1)
TRINITY COLLEGE	S7 (B-3)	WALLBERG BUILDING	9 (E-2)	WYCLIFFE COLLEGE	24 (C-3)
UNIVERSITY COLLEGE	25 (C-2)	WHITNEY HALL	2B (C-2)	WYMILWOOD	72 (A-4)
VICTORIA COLLEGE	69 (B-4)	37 & 39 WILLCOCKS STREET	49 (D-1)		

UNIVERSITY OF TORONTO

Administration (Simcoe Hall)

PRESIDENT, REGISTRAR, POST OFFICE, ACCOUNTS, THE SENATE & BOARD	1 (D-2)
Convocation Hall	2 (D-2)
The University Library	20 (D-3)
Hart House	23 (C-3)
Old Observatory	
S.A.C., THE VARSITY	22 (C-3)
Graduate Studies	21 (C-3)
The Colleges	
UNIVERSITY COLLEGE	25 (C-2)
VICTORIA COLLEGE	69 (B-4)
TRINITY COLLEGE	S7 (B-3)
ST. MICHAEL'S COLLEGE	B5 (C-5)
NEW COLLEGE	33 (D-2)
Room 154, Lash Miller Bldg.	
The Faculties	
ARTS AND SCIENCE	32 (C-2)
MEDICINE	13 (D-3)
LAW	66 (B-3)
APPLIED SCIENCE AND ENGINEERING	7 (E-2)
HOUSEHOLD SCIENCE	64 (A-4)
FORESTRY	4 (D-2)
MUSIC (Faculty & School)	
Royal Conservatory	13S College St
DENTISTRY	124 Edward St
PHARMACY	46 Gerrard St East
University Extension	67 (B-4)
Other Principal Divisions	
AEROPHYSICS	Dufferin & Steeles
ARCHITECTURE	40 (E-1)
CHILD STUDY	45 Walmer Road
BANTING, BEST DEPT.	17 (E-4)
SCHOOL OF BUSINESS	S (E-2)
COMPUTATION CENTRE	B (E-2)
CONNAUGHT LABORATORIES	
SPADINA DIVISION	44 (D-1)
DUFFERIN DIV.	Steeles & Dufferin
CONNAUGHT FARM	Bolton
ONTARIO COLLEGE OF EDUCATION	S3 (A-1)
SCHOOL OF HYGIENE	15 (E-3)
LIBRARY SCHOOL	53 (A-1)
MEDIAEVAL STUDIES	B7 (B-4)
ROYAL ONTARIO MUSEUM	63 (A-3)
SCHOOL OF NURSING	3B (D-2)
PHYS. & HEALTH EDUCATION	52 (C-1)
MEN'S ATHLETICS	23 (C-3)
WOMEN'S ATHLETICS	52 (C-1)
UNIVERSITY OF TORONTO PRESS	
OFFICES, BOOK STORE	35 (D-2)
PRINTING DEPARTMENT	6 (E-2)
SCHOOL OF SOCIAL WORK	61 (A-3)

Pair of Eyes
22-8-'64

University of Toronto

Division of University Extension

General Information

1964-65

THE GENERAL COURSE
(Extension)
Leading to a B.A. Degree

This course is designed for those who cannot attend the University on a full-time basis. Classes during the Winter Session are held in the evening from late September until early April. Summer School classes are held during the day for six weeks in July and August.

Candidates for admission require certain Ontario Grade XIII Certificates or their equivalent. However, special consideration is given to applicants who are over thirty years of age, although they may have less than the admission requirements mentioned above.

These applications and documents must be submitted by August 15 for admission to the Winter Session and by May 15 for the 1965 Summer Session.

Sixteen courses are required to complete the B.A. General (Extension) Degree.

The programme gives an opportunity to study from a wide selection of subjects, at the same time concentrating in special interest areas. Subjects offered are: Anthropology, Astronomy, Botany, Chemistry, Classics in Translation, Economics, English, Fine Art, French, Geography, Geological Sciences, German, History, Italian, Latin, Mathematics, Music, Philosophy, Physics, Political Science, Psychology, Russian, Sociology, Spanish, Zoology.

EVENING COURSE IN BUSINESS
Leading to a Certificate

Obligatory Subjects:

ACCOUNTING	I Yr.
ECONOMICS	
HUMAN FACTORS OF ADMINISTRATION	II Yr.
and	
An optional subject	
and	
BUSINESS ORGANIZATION	III Yr.
An optional subject	

Optional Subjects:

Business Finance
Elementary Statistics
Marketing
Production

Candidates must complete successfully examinations in six subjects in order to qualify for the Certificate. No more than *two* subjects may be undertaken in one year.

Admission Requirements—Nine papers Ontarin Grade XIII. Students over 25 with suitable business experience may be admitted CONDITIONALLY.

EVENING TUTORIAL CLASSES

Among the Stars
Anthropology—The Study of Man
Art of Speech
Ballet
Classical Civilization and the Modern World
Diction and Vocabulary Building
Effective Speaking
English Composition
English Literature I
English Literature II
English, Mastering Good
Exercises for Health
Existentialism
Exploring Our Society
French
En France
Geology for the Traveller
German
History and Philosophy of Science
Horticulture
In Search of Ontario
Interior Design
International Affairs
Italian
Journalism
Joy of Singing
Law and the Layman
Logic, Introduction to
Magazine Article, The
Medical Microbiology, Introduction to
Mental Health
Music Appreciation
Natural Science
The Old Testament as Literature
Opera, The
Philosophy
Philosophy of Religion
Photography I and II
Piano Classes for Adult Beginners
Play Production
Portuguese
Problems of Ethics in Modern Society
Psychology I and II
Psychology and Modern Art
Religion, A Comparative Study
Russian
Serbo-Croatian
Spanish
Viruses and Virus Diseases
Writing for Broadcast I and II

Afternoon classes

English Literature (for Etobicoke & District)
India, What Next?
Law and Woman (Etobicoke & District)
also University Extension Second Term

BUSINESS AND INDUSTRY COURSES

Accounting—Budgetary Controls
Accounting—Financial Statement Analysis
Accounting—Fundamentals for Non-Financial Managers
Administrative Practices

Business Administration
Business Law

Communications in Business—Written
Concepts in Management Science

Economics—Introductory
Economics—Canada and the World Economy
Economics—Money and Banking
Effective Speech in Business

Finance—Corporation
Finance—Personal

Government and Business Points of Conflict

High Speed Data Processing
Human Relations and Human Organization
Human Organization and Computers

Industrial Management

Marketing IA, IB
Marketing II
Managerial Mathematics
Mathematics—An Introduction to Matrices and Mathematical Programming
Medical Statistics—An Introduction

Office Management—Introductory

Personnel Administration—Introductory
Personnel Administration—Advanced
Personnel Administration—Interviewing
Personnel Administration—Labour Relations
Personnel Administration—Training
Production Management
Psychology in Industry

Small Business Organization and Management A & B
Statistical Methods

Taxation—Personal and Corporate
Techniques of Operations Research
The Chemistry of Organic Polymers

ENGINEERING COURSES

Computer Programming and Analysis for Engineers

Mathematics

Probability and Statistics

Solid State Physics—An Introduction

CORRESPONDENCE COURSES

Association of Administrative Assistants
Association of Professional Engineers
Canadian Credit Institute
Canadian Institute of Realtors
Canadian Institute of Traffic and Transportation
Chartered Institute of Secretaries
Chemical Institute of Canada
Ontario Association of School Business Officials

Successful completion of these courses leads to recognition by the sponsoring organizations.

ORAL FRENCH SUMMER SCHOOL

The Division of University Extension conducts an Oral French Summer School at St. Pierre, St. Pierre et Miquelon. In St. Pierre the student will enjoy French environment and civilization. The purpose of the School is to develop the student's proficiency in spoken French and to widen his experience of French life and culture through the daily, natural use of the French language. In order to develop greater facility with the language students live with French families.

A brochure giving details regarding fees, accommodation and travel costs is available on request.

AMS

(formerly National Office Management Association)

AMS—Certificate Course in Office Management. Students must have completed the Evening Course in Business leading to Certificate (see page 2 of this folder) and undertake, in addition, two subjects in Office Management.

EDUCATIONAL TELEVISION

A member body of the Metropolitan Educational Television Association of Toronto (M.E.T.A.), the University co-operates through the Division of University Extension with the Canadian Broadcasting Corporation and private television stations in the production of television programmes in the Arts, Humanities and Sciences.

During 1964-65, a series focussing on new developments in Social Work, will be produced in collaboration with the School of Social Work, commemorating the School's 50th Anniversary, to be presented by the CBC in the "Live and Learn" programme on CBLT. Other programmes, dates and times, to be announced, will be produced by C.B.C. and C.F.T.O.

N. E. A. O.

In co-operation with the Nursery Education Association of Ontario, a course for TEACHERS IN PRE-SCHOOL EDUCATION.

GENERAL INFORMATION

Early Registration and Counselling

General Course (Extension) Classes commence September 23. Telephone 928–2405, 928–2406 for information regarding counselling. Counselling, 84 Queen's Park, August 14 & 22, 3–7 p.m. August 20, 21, 23, 27, 28, 29, 2–4 p.m. September 10 & 18, 3–7 p.m. September 11, 12, 17, 19, 2–4:30 p.m.

All Students

August 12, 20	3:00–7:30 p.m.
August 18, 19, 21, 25, 27	2:00–4:30 p.m.

Returning Students Only

September 3, 8	3:00–7:30 p.m.
September 9, 10, 15, 17	2:00–4:30 p.m.

Evening Course in Business—Classes commence September 24. Counselling, 84 Queen's Park. September 14, 7:30–9 p.m. September 15, 7:30–8:30 p.m. September 16, 7:30–9 p.m.

Evening Tutorial Classes—Classes commence October 5. Counselling, Wallberg Building, North-East corner of St. George and College Streets. Monday, September 21, Monday, September 28, Wednesday, September 23, 7:30–9 p.m.

Business and Industry Courses—Classes commence October 13. Counselling, Wallberg Building, North-East corner St. George and College Streets, Monday, September 14, 21; Wednesday, September 23, 7:30–9 p.m.

Information

For further particulars, or for descriptive pamphlets, write to University Extension, 84 Queen's Park, Toronto 5, or telephone 928–2393, 928–2394, 928–2395, 928–2396.

Arbor Room—Hart House

The Warden of Hart House has very kindly issued an invitation to all students in the evening courses to use the facilities of the Arbor Room, Hart House. Refreshments after classes are available there.

EXTENSION SERVICES

In addition to the activities shown in this brochure, the Division of University Extension collaborates with the Royal Ontario Museum, the School of Nursing, the School of Social Work, the Nursery Education Association of Ontario, the Social Planning Council of Metropolitan Toronto, and the Toronto Institute for Pastoral Training in providing lecture courses; and conducts special courses requested by professional organizations. The Division also assists organizations and clubs throughout the Province in arranging lecture programmes.

UNIVERSITY OF TORONTO
DIVISION OF UNIVERSITY EXTENSION

Acting Director	G. H. Boyes, M.A.
Assistant Directors	R. K. Macfarlane, B.A.
	H. L. Mills, B.A., M.Com.
Assistant to the Director (Television)	A. F. Knowles, B.A.
Secretary	Margaret Pratt, B.A.
Supervisors	Helen G. Denne
	D. N. Ellis
Assistants	
General Course (Extension)	Anita H. Shearer, B.A.
Business and Industry Courses	Mary Edwards
Correspondence Courses	Inge Kassbaum
Accounts	Gertrude F. Pearce